

i-PoWeR Professional Workforce Registry and ISU Moodle

Having trouble with your Moodle trainings transferring to your i-PoWeR account?

This document offers possible solutions on what providers can do if they run into the problem of not receiving credit on i-PoWeR Professional Workforce Registry for the completion of an Iowa State University Extension and Outreach Early Childhood Education/Child Care Moodle course. (i.e. Essentials, Universal Precautions, Passport, etc.)

Check your Iowa DHS Child Care Training Registry ID in your Moodle profile to make sure it is entered correctly.

- Log into your Iowa State University Extension and Outreach Moodle account at:
<https://moodle.extension.iastate.edu/login/index.php>.
- On the upper right-hand corner, click on your name and select "Profile" from the drop-down menu.
- Under "User details," click on "Edit Profile."
 - Make sure your entered "Iowa DHS Child Care Registry ID" **matches** your i-PoWeR "Account ID" (what you use to login to your i-PoWeR account).
- Go to: <https://ccmis.dhs.state.ia.us/TrainingRegistry/TrainingRegistry/Public/> if you need to create an i-PoWeR account to obtain an "Account ID."

Your entered Iowa DHS Child Care Training Registry ID in Moodle may be case sensitive.

- Update your Moodle profile so that your Iowa DHS Child Care Training Registry ID matches your i-PoWeR "Account ID" exactly - all lowercase or uppercase letters.

It may be an i-PoWeR programming issue.

- If your "Iowa DHS Child Care Training Registry ID" in your Moodle account is an exact match to your i-PoWeR "Account ID," then it is an i-PoWeR programming issue.
 - Email trhelp@dhs.state.ia.us to report the problem.

What if I need to show compliance right away to DHS or IQ4K™?

If you need to show compliance for trainings in the next month, please upload the missing course certificate into i-PoWeR. Since you are uploading a certificate, DHS or an IQ4K Specialist will have to verify that the course was completed.

Still have questions?

Please contact Mona Berkey, I-Learn ECE Program Coordinator at mberkey@iastate.edu.