Nutrition and Physical Activity

☐ Any staff member who prepares meals completes one of the following food safety trainings (choose ONE):
  
a.  Food Safety in Child Care-4 hours (Institute of Child Nutrition online training)
  
  OR
  
b.  Iowa State University Extension and Outreach (ISU-EO): Food Safety child care training - 4 Hours
  
  OR
  
c.  Other DHS or IQ4K-approved Food Safety training
  
  OR
  
d.  ServSafe

☐ The program completes a self-assessment and creates an action plan in the area of nutrition.

☐ The program completes a self-assessment and creates an action plan in the area of physical activity.

Professional Development

☐ All Staff complete a professional development plan within 6 months of employment and the plan is updated annually.

☐ All Staff complete All Staff complete the ISU-EO training: Passport to Early Childhood Education: Teacher and Staff Orientation.

Leadership and Administration

☐ All Staff complete the IQ4K Staff Self-Assessment annually. The Program Administrator completes the IQ4K Program Assessment annually. Self-assessments and reviews are used to improve the professional and the organization, not used as punitive.

Family and Community Partnerships

☐ The program provides an orientation for new families.

☐ The program completes 1 activity annually that promotes partnerships (see Family and Community Partnership Activity Options).

Environment

☐ The program develops and implements, as applicable to ages served, the following policies aligned to Caring for Our Children:
  
a.  Supervision
  
b.  Safe Sleep Policy
  
c.  Playground Equipment Stability and Fall Surfacing & Inspection
  
d.  Missing child
e. Strangulation Prevention
f. Sign-in/sign-out tracking system for children and visitors

□ The program submits (choose ONE):
  a. Interaction and Relationship Self-Assessment (completed annually by teaching staff)
     OR
  b. CLASS assessment for the age-level being served (one per classroom completed annually by a trained observer)
     OR
  c. TPOT or TPITOS tool (one per classroom completed annually by a trained observer)

Teaching Staff Qualifications

□ All Lead Teachers are participating in Tier 1 training or meet a higher Tier qualification on the Iowa Early Care and Education Teaching Roles Career Pathway within 6 months of starting employment (this level is met if the program is in compliance with the regulatory requirement of all staff taking Essentials).

Teaching and Learning

□ The Program Administrator and at least one Lead Teacher have been trained on the Iowa Early Learning Standards (2hrs.).

□ The program develops and implements a comprehensive discipline/behavior policy that promotes positive relationships.