



Training Certificate Changes

Starting July 1, 2020, Iowa Child Care Resource & Referral (CCR&R) will no longer be issuing paper certificates for training verification.

Due to the roll-out of the new professional workforce registry earlier this year, CCR&R is moving away from issuing paper certificates to verify training attendance. All training will now be verified through Iowa's Early Childhood and School Age Professional Workforce Registry (i-PoWeR) system.

Who does this directly affect?

All early childhood and school-age professionals that take CCR&R trainings.

Group Setting Training Module	Hours	Date Completed
1. Name of training	1.0	Incomplete
CCA 3 Supporting children's social & emotional development	1.0	Incomplete

*If a date is not entered, the module is incomplete.

Instructor

Tips to be Successful with i-PoWeR

Create or Update Your i-PoWeR Account

Already have an account? Log in and make sure to keep it updated as changes happen (email, address, phone, etc...). It is very important to keep personal details up-to-date on your profile.

Need to create an i-PoWeR account? Anyone can create an account to gain access to hundreds of training options and keep professional development organized in one place!

<https://ccmis.dhs.state.ia.us/trainingregistry/TrainingRegistry/Public/>

Watch the i-PoWeR Tutorial Webinars

There are three recorded webinars available to learn the new system. The recorded webinars can be found on the CCR&R website.

<https://iowaccrr.org/training/>

Upload Paper Training Certificates to i-PoWeR

Have paper certificates from completed trainings that do not show up under the "My Professional Development" tab? Upload a copy of the certificates to your account.

Connect with a Child Care Consultant or Training Specialist

Not familiar with i-PoWeR or have additional questions about this upcoming change? Contact CCR&R for assistance. A list of local staff and contact information can be found on our website.

<https://iowaccrr.org/staff/>

i-PoWeR Training Verification

<https://ccmis.dhs.state.ia.us/trainingregistry/TrainingRegistry/Public/>

Sign in or create an account and go to “Profile” and make sure personal details are up-to-date.

The screenshot shows the login interface on the left and a preview of the user profile on the right. The login section includes fields for 'Sign In Username (Registry ID)' and 'Password', a blue 'LOG IN' button, and links for account creation and password recovery. The profile section shows a 'Profile' header with tabs for 'Personal Details' and 'Languages'.

Go to “My Professional Development” tab to see a list of completed trainings, upload paper certificates and print professional development reports.

The screenshot displays the 'My Professional Development' tab. At the top, a navigation bar includes 'Personal Details', 'Languages', 'Employment', 'Education', 'College Courses', 'Credentials and Licenses', 'MyEnrollments', and 'My Professional Development'. Below the navigation, the 'My Roles' section is empty. The 'My Professional Development' section is divided into 'Reports' and 'My Preservice/Orientation'. The 'Reports' section lists three reports: 'Professional Development Plan', 'Education and Professional Development' (dated 04/22/2019 to 04/22/2020), and 'CDA Subject Area' (dated 04/22/2019 to 04/22/2020). The 'My Preservice/Orientation' section features a blue '+ Add Training Certificate' button and a card for 'Essentials Child Care Preservice Series' (CCR&R Region 1, completed 01/09/2017). Below this, the 'My Ongoing Professional Development' section shows two cards: 'Full STEAM Ahead in 2020' (CCR&R Region 1, completed 03/21/2020) and 'Reggio-Inspired Learning' (CCR&R Region 1, completed 03/21/2020). A red circular arrow icon is visible in the bottom right corner of the content area.