



Child Development Home

Level 4

Instructions for Completion

The forms referenced in this document are suggested, however, the content found on the forms is required. Forms can be found at <https://iowaccrr.org/providers/iq4k/>.

Nutrition and Physical Activity

Criteria	Required Documentation
<input type="checkbox"/> 1. The program participates in CACFP and identifies and implements one nutrition goal from the completed action plan in Level 1.	<input type="checkbox"/> CACFP Participation Certificate can be obtained from your CACFP sponsor and uploaded into the IQ4K application <input type="checkbox"/> Must be dated within 90 days of submission to HHS <input type="checkbox"/> Suggested form for nutrition goal - Nutrition & Physical Activity Action Plan and Goals <input type="checkbox"/> Suggested goal form will need to be uploaded into the IQ4K application
<input type="checkbox"/> 2. The program identifies and implements one additional physical activity goal from the completed action plan in Level 1.	<input type="checkbox"/> Suggested form for goal – Nutrition & Physical Activity Action Plan and Goals <input type="checkbox"/> Suggested goal form will need to be uploaded into the IQ4K application

Professional Development

Criteria	Required Documentation
<input type="checkbox"/> 3. The provider chooses ONE of the following (as applicable to the age served): ** a. Complete two additional modules Program for Infant and Toddler Care (PITC) OR b. Complete Module 2 (10 hours.): Early Childhood Positive Behavioral Interventions and Supports for Family Child Care (EC-PBIS FCC) and complete the following Implementation Guide Checklists and review with coach – Emotions and Emotional-Regulation – Friendship and Problem Solving OR c. Once all of the age-applicable trainings are completed, subsequent applications must show completion of 20 annual training hours of professional development.	<input type="checkbox"/> This will be verified through i-PoWeR <input type="checkbox"/> Ensure your i-PoWeR account is current by following the i-PoWeR CDH Checklist <input type="checkbox"/> Check the training requirements <ul style="list-style-type: none"> • Professional Development Requirements • Find training - Training Information & Links <input type="checkbox"/> EC-PBIS FCC Implementation Checklists and action plans will need to be completed WITH a PBIS coach (check with your child care consultant for an approved coach) and upload into the IQ4K application <input type="checkbox"/> Once all age-applicable trainings (a & b) are utilized to achieve a rating, that option will no appear in the application again. Partner with your local consultant and IQ4K Specialist to create a PD plan around this criteria.

**C2 - both provider and co-provider need to meet this requirement

Please partner with your CCR&R Child Care Consultant or IQ4K Specialist for completion of the IQ4K application.

Family and Community Partnerships

Criteria	Required Documentation
<input type="checkbox"/> 4. The program completes one additional activity annually that promotes partnerships (see Family and Community Partnership Activity Options).	<input type="checkbox"/> Family and Community Partnership Activity Options <input type="checkbox"/> Suggested form – Activity Summary <input type="checkbox"/> Information can be typed into the text box or the suggested form and supporting documents can be uploaded <input type="checkbox"/> Encouraged to utilize Activity Summary Guidance to support reflection

Environment

Criteria	Required Documentation
<input type="checkbox"/> 5. The program completes the ERS scoresheet (with self-assessment) and Improvement Plan (FCCERS).	<input type="checkbox"/> FCCERS 3 ERS Scoresheet <input type="checkbox"/> FCCERS 3 ERS Improvement Plan <input type="checkbox"/> The completed scoresheet and improvement will be uploaded into the IQ4K application and must be dated within 6 months of the application being submitted to HHS
<input type="checkbox"/> 6. The program scores an average of 2.5 or higher on the Health and Safety Checklist for Early Care and Education Programs.	<input type="checkbox"/> Health & Safety Checklist <input type="checkbox"/> Contact your local CCNC for completion of this checklist <input type="checkbox"/> Upload just the one-page signed signature form into the IQ4K application – scoresheet must be signed within two years from submission to HHS

Provider Qualifications

Criteria	Required Documentation
<input type="checkbox"/> 7. The provider meets Tier 2 or higher on the Iowa Early Care and Education Teaching Roles Career Pathway. **	<input type="checkbox"/> Iowa Early Care and Education Pathway Teaching Roles <input type="checkbox"/> Related Degrees <input type="checkbox"/> This will be verified through i-PoWeR <input type="checkbox"/> Ensure your i-PoWeR account is current by following the i-PoWeR CDH Checklist
<input type="checkbox"/> 8. The provider has at least three years of full-time child care experience. **	<input type="checkbox"/> This will be verified through i-PoWeR <input type="checkbox"/> Ensure your i-PoWeR account is current by following the i-PoWeR CDH Checklist

Teaching and Learning

Criteria	Required Documentation
<input type="checkbox"/> 9. The program uses information gathered about children and families to make changes in their learning environment and activities.	<input type="checkbox"/> Type or upload at least two ways you have done this in your program and describe how it has impacted children/families <input type="checkbox"/> Suggested to use the bottom of the – Assessment Tool form

Please partner with your CCR&R Child Care Consultant or IQ4K Specialist for completion of the IQ4K application.

<p><input type="checkbox"/> 10. The program participates in planning with families and/or outside experts, as needed, for children with diverse needs, including those with identified disabilities, dual language learners, identified behavioral needs and/or specialized health needs.</p>	<p><input type="checkbox"/> Type or upload written procedure and give two examples. If the program doesn't currently have these needs, explain what they would do.</p>
---	--

****C2** - both provider and co-provider need to meet this requirement