



Child Development Home

Level 4

Instructions for Completion

The forms referenced in this document are suggested, however, the content found on the forms is required. Forms can be found at <https://iowaccrr.org/providers/iq4k/>.

Nutrition and Physical Activity

Criteria	Required Documentation
<input type="checkbox"/> 1. The program participates in CACFP and identifies and implements one nutrition goal from the completed action plan in Level 1.	<input type="checkbox"/> CACFP Participation Certificate can be obtained from your CACFP sponsor and uploaded into the IQ4K application <input type="checkbox"/> Must be dated within 90 days of submission to HHS <input type="checkbox"/> Suggested form for nutrition goal - Nutrition & Physical Activity Action Plan and Goals <input type="checkbox"/> Suggested goal form will need to be uploaded into the IQ4K application
<input type="checkbox"/> 2. The program identifies and implements one additional physical activity goal from the completed action plan in Level 1.	<input type="checkbox"/> Suggested form for goal – Nutrition & Physical Activity Action Plan and Goals <input type="checkbox"/> Suggested goal form will need to be uploaded into the IQ4K application

Professional Development

Criteria	Required Documentation
<input type="checkbox"/> 3. The provider chooses ONE of the following (as applicable to the age served): ** a. Complete two additional modules Program for Infant and Toddler Care (PITC) OR b. Complete Module 2 (10 hours.): Early Childhood Positive Behavioral Interventions and Supports for Family Child Care (EC-PBIS FCC) and complete the following Implementation Guide Checklists and review with coach – Emotions and Emotional-Regulation – Friendship and Problem Solving OR c. Once all of the age-applicable trainings are completed, subsequent applications must show completion of 20 annual training hours of professional development.	<input type="checkbox"/> This will be verified through i-PoWeR <input type="checkbox"/> Ensure your i-PoWeR account is current by following the i-PoWeR CDH Checklist <input type="checkbox"/> Check the training requirements <ul style="list-style-type: none"> • Professional Development Requirements • Find training - Training Information & Links <input type="checkbox"/> EC-PBIS FCC Implementation Checklists and action plans will need to be completed WITH a PBIS coach (check with your child care consultant for an approved coach) and upload into the IQ4K application <input type="checkbox"/> Once all age-applicable trainings (a & b) are utilized to achieve a rating, that option will no appear in the application again. Partner with your local consultant and IQ4K Specialist to create a PD plan around this criteria.

**C2 - both provider and co-provider need to meet this requirement

Please partner with your CCR&R Child Care Consultant or IQ4K Specialist for completion of the IQ4K application.

Family and Community Partnerships

Criteria	Required Documentation
<ul style="list-style-type: none"> 4. The program completes one additional activity annually that promotes partnerships (see Family and Community Partnership Activity Options). 	<ul style="list-style-type: none"> Family and Community Partnership Activity Options Suggested form – Activity Summary Information can be typed into the text box or the suggested form and supporting documents can be uploaded Encouraged to utilize Activity Summary Guidance to support reflection

Environment

Criteria	Required Documentation
<ul style="list-style-type: none"> 5. The program completes the ERS scoresheet (with self-assessment) and Improvement Plan (FCCERS). 	<ul style="list-style-type: none"> FCCERS 3 ERS Scoresheet FCCERS 3 ERS Improvement Plan The completed scoresheet and improvement will be uploaded into the IQ4K application and must be dated within 6 months of the application being submitted to HHS
<ul style="list-style-type: none"> 6. The program scores an average of 2.5 or higher on the Health and Safety Checklist for Early Care and Education Programs. 	<ul style="list-style-type: none"> Health & Safety Checklist Contact your local CCNC for completion of this checklist Upload just the one-page signed signature form into the IQ4K application – scoresheet must be signed within two years from submission to HHS

Provider Qualifications

Criteria	Required Documentation
<ul style="list-style-type: none"> 7. The provider meets Tier 2 or higher on the Iowa Early Care and Education Teaching Roles Career Pathway. ** 	<ul style="list-style-type: none"> Iowa Early Care and Education Pathway Teaching Roles Related Degrees This will be verified through i-PoWeR Ensure your i-PoWeR account is current by following the i-PoWeR CDH Checklist
<ul style="list-style-type: none"> 8. The provider has at least three years of full-time child care experience. ** 	<ul style="list-style-type: none"> This will be verified through i-PoWeR Ensure your i-PoWeR account is current by following the i-PoWeR CDH Checklist

Teaching and Learning

Criteria	Required Documentation
<ul style="list-style-type: none"> 9. The program uses information gathered about children and families to make changes in their learning environment and activities. 	<ul style="list-style-type: none"> Type or upload at least two ways you have done this in your program and describe how it has impacted children/families Suggested to use the bottom of the – Assessment Tool form

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<p><input type="checkbox"/> 10. The program participates in planning with families and/or outside experts, as needed, for children with diverse needs, including those with identified disabilities, dual language learners, identified behavioral needs and/or specialized health needs.</p>	<p><input type="checkbox"/> Type or upload written procedure and give two examples. If the program doesn't currently have these needs, explain what they would do.</p>
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****C2** - both provider and co-provider need to meet this requirement