



# Child Development Home

## Level 3

### Instructions for Completion

The forms referenced in this document are suggested, however, the content found on the forms is required. Forms can be found at <https://iowaccrr.org/providers/iq4k/>.

### Nutrition and Physical Activity

Criteria	Required Documentation
<input type="checkbox"/> 1. The program participates in CACFP.	<input type="checkbox"/> CACFP Participation Certificate can be obtained from your CACFP sponsor and uploaded into the IQ4K application <input type="checkbox"/> Must be dated within 90 days of submission to HHS
<input type="checkbox"/> 2. The program identifies and implements one additional physical activity goal from the completed action plan in Level 1.	<input type="checkbox"/> Suggested form for goal – <a href="#">Nutrition &amp; Physical Activity Action Plan and Goals</a> <input type="checkbox"/> Suggested goal form will need to be uploaded into the IQ4K application

### Professional Development

Criteria	Required Documentation
<input type="checkbox"/> 3. The provider completes ChildNet Certification. **	<input type="checkbox"/> You will need to upload your current ChildNet Certification certificate into the IQ4K application
<input type="checkbox"/> 4. The provider chooses ONE of the following (as applicable to the age served): ** <ul style="list-style-type: none"> <li>a. Complete one module <a href="#">Program for Infant and Toddler Care</a> (PITC)</li> <li><b>OR</b></li> <li>b. Complete Module 1 (10 hours.): <a href="#">Early Childhood Positive Behavioral Interventions and Supports for Family Child Care</a> (EC-PBIS FCC) and complete the following Implementation Guide Checklists and review with coach - <a href="#">Relationships</a> - <a href="#">Environments</a> - <a href="#">Expectations, Activities and Feedback</a></li> <li><b>OR</b></li> <li>c. <a href="#">School Age Matters</a> (SAM)</li> <li><b>OR</b></li> <li>d. Once all of the age-applicable trainings are completed, subsequent applications must show completion of 18 annual training hours of professional development.</li> </ul>	<input type="checkbox"/> This will be verified through i-PoWeR <input type="checkbox"/> Ensure your i-PoWeR account is current by following the <a href="#">i-PoWeR CDH Checklist</a> <input type="checkbox"/> Check the training requirements <ul style="list-style-type: none"> <li>• <a href="#">Professional Development Requirements</a></li> <li>• Find training - <a href="#">Training Information &amp; Links</a></li> </ul> <input type="checkbox"/> EC-PBIS FCC Implementation Checklists and action plans will need to be completed WITH a PBIS coach (check with your child care consultant for an approved coach) and uploaded into the application <input type="checkbox"/> Once all age-applicable trainings (a-c) are utilized to achieve a rating, that option will not appear in the application again. Partner with your local consultant and IQ4K Specialist to create a PD plan around this criteria.

\*\*C2 - both provider and co-provider need to meet this requirement

Please partner with your CCR&R Child Care Consultant or IQ4K Specialist for completion of the IQ4K application.

## Family and Community Partnerships

Criteria	Required Documentation
<input type="checkbox"/> 5. The program promotes culturally sensitive practices and procedures.	<input type="checkbox"/> Programs could demonstrate this by sharing their existing procedure/policies for learning about families in care culture, values and beliefs and how they support those practices - how the program recruits staff representative of the culture of the program and how staff beliefs may impact care <input type="checkbox"/> This is NOT about materials in the environment <input type="checkbox"/> <a href="#">Culturally Sensitive Practices and Procedures</a>
<input type="checkbox"/> 6. The program completes one additional activity annually that promotes partnerships (see Family and Community Partnership Activity Options)	<input type="checkbox"/> <a href="#">Family and Community Partnership Activity Options</a> <input type="checkbox"/> Suggested form – <a href="#">Activity Summary</a> <input type="checkbox"/> Information can be typed into the text box or the suggested form and supporting documents can be uploaded <input type="checkbox"/> Encouraged to utilize <a href="#">Activity Summary Guidance</a> to support reflection

## Environment

Criteria	Required Documentation
<input type="checkbox"/> 7. The provider completes the <a href="#">Environment Rating Scale</a> (ERS) Training series (FCCERS) and provides a certificate of completion. **	<input type="checkbox"/> FCCERS Certificate of Completion from ISU will need to be uploaded into i-PoWeR under 'Credentials' and verified by the IQ4K Specialist
<input type="checkbox"/> 8. The program participates in the completion of the Health and Safety Checklist for Early Care and Education Programs.	<input type="checkbox"/> <a href="#">Health &amp; Safety Checklist</a> <input type="checkbox"/> Contact your <a href="#">local CCNC</a> for completion of this checklist <input type="checkbox"/> This checklist is completed <b>BY the CCNC</b> <input type="checkbox"/> Upload just the one-page signed signature form into the IQ4K application – scoresheet must be signed within two years from submission to HHS
<input type="checkbox"/> 9. The program develops and implements a policy regarding oral health (aligned with Caring for Our Children).	<input type="checkbox"/> <a href="#">IQ4K Policy Guidance</a> <input type="checkbox"/> At a minimum, policies must address each checkbox in the policy guidance <input type="checkbox"/> Policies can be typed into the text box or uploaded into the IQ4K application

## Provider Qualifications

Criteria	Required Documentation
<input type="checkbox"/> 10. The provider has ( <b>choose ONE</b> ): ** a. At least three years of child care experience <b>OR</b> b. At least nine college credit hours in education specific to the age group for whom care is provided	<input type="checkbox"/> This will be verified through i-PoWeR <input type="checkbox"/> Ensure your i-PoWeR account is current by following the <a href="#">i-PoWeR CDH Checklist</a>

\*\*C2 - both provider and co-provider need to meet this requirement

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## Teaching and Learning

Criteria	Required Documentation
<ul style="list-style-type: none"> <li>□ 11. The program utilizes an appropriate assessment tool throughout the year that aligns with the curriculum to gather information on each child's strengths, progress and needs.</li> </ul>	<ul style="list-style-type: none"> <li>□ Suggested form – <a href="#">Assessment Tool</a></li> <li>□ Information can be typed into the textbox or suggested form can be uploaded</li> <li>□ This does not need to be a formal assessment tool, rather, an explanation of <a href="#">how you know</a> your curriculum is meeting the developmental needs of each child</li> <li>□ Refer to areas of IELS, your curriculum, and/or your screening tool to evaluate that your assessment covers the ability of the whole child.</li> <li>□ Upload example of assessment tool used for each age group</li> </ul>
<ul style="list-style-type: none"> <li>□ 12. The program shares community resources with families as needed, based on the gathered information (i.e. - provide contact information for the local AEA for further evaluation).</li> </ul>	<ul style="list-style-type: none"> <li>□ The information can be typed into the text box or upload how you make needed resources available to families - you should explain a minimum of two resources they have available to support children in care</li> </ul>
<ul style="list-style-type: none"> <li>□ 13. The program develops and implements policies and procedures for inclusive practices for children with diverse needs, including those with identified disabilities, dual language learners, identified behavioral needs and/or specialized health needs.</li> </ul>	<ul style="list-style-type: none"> <li>□ <a href="#">IQ4K Policy Guidance</a></li> <li>□ At a minimum, policies must address each checkbox in the policy guidance</li> <li>□ Policies can be typed into the text box or uploaded into the IQ4K application</li> <li>□ <a href="#">Including Children with Special Needs</a></li> </ul>

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